



**APPLICATION FOR APPROVAL OF LAND DIVISION
(for divisions creating no more than 2 new parcels, exclusive of remainder parcel)**

Applicant Name: _____	Applicant Phone No.: _____
Property Owner (if different): _____	Applicant Email: _____
Applicant Mailing Address: _____ _____	
Permanent Parcel No.(s): _____	Parent Parcel Size: _____
Property Address: _____	Zoning District: _____

The application must contain the following information, as required by PA 591 of 1996, and the Ada Township Land Division Ordinance:

- | | YES | NO | NOT
APPLICABLE |
|-----------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. A survey of the property identifying the proposed parcel boundaries: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Accurate legal description for each parcel proposed to be created: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Size of each parcel, both inclusive of and exclusive of public and private road right-of-way: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Land Division Tax Payment Certification Form from Kent County Treasurer: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Application fee, in the amount of \$75.00 per parcel created, including remainder parcel: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Note: Electronic file/pdf is required on all applications (submit via email).

Applicant Signature: _____ Date: _____

THIS SECTION FOR TOWNSHIP USE		
Application received by (initials) _____ on (date) _____.		
Application fee in the amount of \$ _____ paid on (date) _____ File # _____ - _____.		
Note: Approval by both the Assessor and the Zoning Administrator is required.		
<input type="checkbox"/> Approved by Assessor.	Signature: _____	Date: _____
<input type="checkbox"/> Approved by Zoning Administrator.	Signature: _____	Date: _____
Approval is denied by the <input type="checkbox"/> Assessor <input type="checkbox"/> Zoning Administrator, for the following reasons:		